

Pendleton Town Council

Mayor

Frank Crenshaw

Council Members

Lyn Merchant

Barbara Hamberg

Vince Gaulin

Jeff Van Drie

Council Chambers in the
Pendleton Town Hall

www.townofpendleton.org

JUNE 3, 2025, 7:00 PM

REGULAR SESSION

AGENDA:



Administrator

Steve Miller

Municipal Clerk

Amber Barnes

1. **PLEDGE OF ALLEGIANCE**
2. **COUNCIL UPDATES**
3. **APPROVAL OF MINUTES**
 - 3.a CONSIDERATION OF APPROVING MINUTES OF PRIOR MEETINGS
[Town Council Minutes - May 6, 2025.pdf](#)
[Town Council Minutes - May 28, 2025 - Called Meeting.pdf](#)
4. **PUBLIC NOTICE - MUNICIPAL GENERAL ELECTION NOVEMBER 4, 2025**
 - 4.a PUBLIC NOTICE OF MUNICIPAL GENERAL ELECTION
[ELECTION - PUBLIC NOTICE 2025.doc](#)
5. **PUBLIC COMMENTS** *3-minute time limit per resident, business owner, or Town property owner*
6. **REPORTS:**
 - 6.a POLICE DEPARTMENT REPORT
[May 2025 PD Council Report.docx](#)
 - 6.b PLANNING DEPARTMENT REPORT
[Town Council report for 06.03.2025.docx](#)
 - 6.c ADMINISTRATOR'S REPORT
 - 6.d STRATEGIC PLAN UPDATE - PLAN COORDINATOR LYN MERCHANT
7. **ACTION ITEMS:**
 - 7.a CONSIDERATION OF AWARDING BID FOR WINSTON STREET PROJECT IMPROVEMENTS
[Recommendation of Award - winston street improvements project.pdf](#)
 - 7.b CONSIDERATION OF APPROVING THE INSTALATION OF A FOUR-WAY STOP AT E. MAIN STREET AND S. DEPOT STREET
[E Main & S. Depot proposed four-way stop .png](#)
 - 7.c CONSIDERATION OF WAIVING FEES FOR SPECIAL EVENT APPLICATION FROM PENDLETON HIGH SCHOOL
[Special Event Application - PHS Softball Camp All Pages_Redacted.pdf](#)
 - 7.d CONSIDERATION OF SUBMITTING A NOMINATION TO THE CITY OF ANDERSON TO SERVE ON THE ONE-CENT SALES TAX COMMITTEE
 - 7.e CONSIDERATION OF A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PENDLETON, SOUTH CAROLINA, RESCHEDULING THE TOWN COUNCIL REGULAR MEETING FOR JULY 2025
[Resolution rescheduling the July 2025 Town Council meeting .docx](#)
 - 7.f CONSIDERATION OF A RESOLUTION OF THE PENDLETON TOWN COUNCIL TO AUTHORIZE INDIVIDUAL COUNCIL MEMBER ALLOCATIONS TO NONPROFIT ORGANIZATIONS SERVING THE TOWN OF PENDLETON
[Resolution - non-profit allocations FY 25-26.doc](#)

- 7.g CONSIDERATION OF A RESOLUTION BY THE PENDLETON TOWN COUNCIL TO ESTABLISH THE PROCESS FOR REVIEWING AND APPROVING A MAJOR CHANGE TO A PLANNED DEVELOPMENT (PUD) ZONED PROPERTY.

[PACK FOR COUNCIL Resolution to council establishing the process for major change to a PUD 05.06.2025.pdf](#)

- 7.h CONSIDERATION OF SECOND AND FINAL READING OF AN ORDINANCE AMENDING THE WATER AND SEWER USE ORDINANCE OF THE TOWN OF PENDLETON, IN CERTAIN LIMITED REGARDS AND PARTICULARS ONLY, WITH RESPECT TO (1) THE MANNER OF RESOLVING DISPUTED WATER OR SEWER BILLINGS AND (2) CORRECTING SCRIVENER'S ERRORS RELATED TO REFERENCES TO THE TOWN'S WATER SYSTEM WHEN REFERENCE TO THE TOWN'S SEWER SERVICE SYSTEM WAS INTENDED.

[Ordinance Water & Sewer Use amendment May 2025.docx](#)

[Ordinance Water & Sewer Use amendment May 6, 2025 - Utility Bill Dispute Ordinance Exhibit A.docx](#)

[Ordinance Water & Sewer Use amendment May 6, 2025 - Utility Bill Dispute Ordinance Exhibit B.docx](#)

- 7.i CONSIDERATION OF SECOND AND FINAL READING OF AN ORDINANCE TO AMEND THE OFFICIAL BUDGET FOR THE TOWN OF PENDLETON FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025

[Budget Amendment Ordinance 2024-2025.pdf](#)

- 7.j CONSIDERATION OF SECOND AND FINAL READING OF AN ORDINANCE TO SET THE TOWN OF PENDLETON'S BUDGET FISCAL YEAR 2025/2026, INCLUDING THE TOWN'S FEE SCHEDULE, AND OTHER MATTERS RELATED THERETO

[25-26 Budget Packet for June 3, 2025 second and final reading.pdf](#)

8. ADJOURNMENT